

THE ENGLISH SMALL-BORE SHOOTING UNION

BYELAWS

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1. DUTIES OF OFFICERS AND MEMBERS OF THE COMMITTEE

- 1.1 The Chairman, or in his absence the Vice Chairman, shall preside at all General Meetings and Committee Meetings. In the absence of these Officers at any meeting, a Chairman shall be elected from among those present to act at that meeting.
- 1.2 The Honorary Secretary shall keep Minutes of business transacted at all General and Committee Meetings, shall give notice of such Meetings in accordance with the Constitution and shall perform such other duties relating to the Office of Secretary as may be required from time to time.
- 1.3 The Honorary Treasurer shall receive payments of monies due to the Union and shall make payments on its behalf. He/she shall keep proper accounts of all such monies received and paid during the financial year and shall furnish a financial statement, duly audited, at the Annual General Meeting and at such reasonable times as may be required by the Committee.
- 1.4 General Committee Members are elected without portfolio but may take on specific duties as detailed in paragraph 2 below.

2. DUTIES TO BE CARRIED OUT BY GENERAL COMMITTEE MEMBERS OR CO-OPTED MEMBERS OF THE COMMITTEE

- 2.1 The Committee has identified eight roles, below, that need to be covered in addition to the work carried out by the Officers above. It is recognised that it may not be possible to elect individuals to the Committee with the required skills, experience, or ability to fill these positions. Therefore, some will be carried out by Officers and General Committee members and others by members co-opted to the Committee for that purpose.
 - 2.1.1 **The Performance Manager** shall be responsible for promoting and developing shooting ability in all disciplines covered by the ESSU including organisation of TENS and Academy training.
 - 2.1.2 **The Rifle Development Academy Manager**, in conjunction with the Performance Manager, shall be responsible for nominating rifle team members for representative matches as set out in paragraph 11.1 and, where practical, accompanying the team at the event. The Rifle Development Academy Manager must hold a valid coaching qualification.
 - 2.1.3 **The Pistol Development Academy Manager**, in conjunction with the Performance Manager, shall be responsible for nominating pistol team members for representative matches as set out in paragraph 11.1 and, where practical, accompanying the team at the event. The Pistol Development Academy Manager must hold a valid coaching qualification.

- 2.1.4 **The Teams Manager** shall be responsible for organisation and management of the Home Countries Internationals and other domestic matches as set out in paragraph 11.2 of these Byelaws. This will include nomination to the Committee of Captains and Secretaries where appropriate and liaison with them for the purposes of team selection.
- 2.1.5 **Meetings Organiser** shall be responsible to the Committee for organisation of the Open and Confined Championships on an annual basis and any other meetings organised or hosted by the Union.
- 2.1.6 **The Communications and Publicity Officer** shall be responsible for fostering and developing communication to and between the Union's members and participants in its shooting disciplines. He/she will be a moderator of the Union's website and will liaise with the Committee to collate information to be published in newsletters, the website, and other publications.
- 2.1.7 **The Awards Officer** shall, unless directed otherwise by the Committee, be responsible for the procurement, engraving and distribution of trophies and other awards, including medals, to the winners of competitions organised by the Union. The Awards Officer shall be responsible for obtaining a receipt from the winners of all trophies, which are the property of, or on loan to, the Union and he/she shall maintain an up-to-date register of the holders and location of all such trophies. The Awards Officer will hold the stock of medals, maintain an inventory of medals issued and account to the Treasurer for related expenditure.
- 2.1.8 **The Athletes' Representative** shall represent the Union's shooting members by consulting with them on issues related to their participation in competitions as representatives of England or the ESSU and their membership of the Union and giving feedback to the Committee.
- 2.1.9 **ETSF & NSRA Representatives** - As a permanent member of the English Target Shooting Federation (ETSF), the Union has two seats on the Council of that body. Two representatives will be nominated by the Committee from amongst its number, only one will have voting powers. A Committee Member will be nominated to represent the Union at Management Meetings of the NSRA.
- 2.2 The roles covered in 2.1.1 – 2.1.9 are not elected Committee posts but duties will be carried out by members of the Committee or by members appointed by the Committee as co-opted members on an annual basis. Members are invited to volunteer for these roles and co-option will be made by the Committee from such volunteers.

3. AUTHORISED SIGNATORIES

The signing mandate for the Union should be any two from the Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Membership Secretary

4. MEMBERSHIP

- 4.1 Persons applying for membership must meet the eligibility criteria as defined in Article 5 of the Constitution.
- 4.2 The Membership year shall be concurrent with the Business year, as defined in Article 10 of the Constitution.
- 4.3 Membership subscriptions shall be due annually on the first day of February. If the subscription fee has not been received by the Treasurer by 30th March, the individual will

cease to be a member of the Union and must re-apply for Membership. A joining fee will be levied to cover the cost of administration.

4.4 Once accepted, members will be issued with a membership card and be eligible for selection to represent England as defined in paragraphs 8.1 and 8.2 unless they are a member of another Home Countries Shooting Union.

4.5 The classes of membership are:

Honorary Life Member
Member
Junior Member
Supporter

4.5.1 The Committee may invite any person to become an **Honorary Life Member** where such person, in the opinion of the Committee, has given outstanding service to the Union.

4.5.2 A **Member** is a person over the age of 21

4.5.3 A **Junior Member** is a person who has not attained the age of 21 years by 31st December in the year of application/renewal (as per ISSF rules).

4.5.4 A Supporter will not be eligible to be selected to represent ESSU or England, but will retain website access and inclusion on the mailing list, but would not be entitled to a vote at the AGM or Special General Meeting

5. EXPENSES

Reasonable expenses incurred in the execution of their duties by Members of the Committee may be claimed from the Union's Honorary Treasurer. Any unusual expenditure must be authorised by the Treasurer in advance. Expenses for each financial year shall be submitted before 31st December to allow preparation of the year-end accounts.

6. COMPETITIONS

6.1 Competitions organised for and on behalf of the Union should be financially self-supporting.

6.2 Conditions and entry fees for competitions must be ratified by the Committee and shall be reviewed as and when necessary.

6.3 Conditions of all competitions organised by the Union shall be published on the website.

7. TROPHIES

7.1 English Championship Challenge trophies will be confined to ESSU Members. All Challenge & Junior trophies will be held by the winner for one year.

7.2 Winners of all ESSU trophies must sign for their receipt before removing them from the competition venue. Winners will be responsible for the safe-keeping of such trophies and ensuring that they have appropriate household insurance to cover any subsequent damage or loss.

7.3 Trophy winners may either

- (a) Arrange to have the trophy professionally engraved and return it, polished, ready for re-presentation; or
- (b) At least one month in advance return the trophy to a designated location, as published on the Union's website, so that it may be suitably engraved prior to the next Meeting.
The Awards Officer should be informed of the chosen method for return and by what method it will be despatched, where appropriate.

7.4 The number and nature of awards at the Confined and Open Championships will be determined by the Committee and published with the competition entry form.

8. ENGLAND TEAMS - ELGIBILITY CRITERIA

8.1 No member will be eligible for selection to represent England or the ESSU if they have had a UK firearm certificate revoked and a new certificate has not been issued.

8.2 For Commonwealth Games, CSF and CSF (European Division) Championships.

As a condition of entry to compete in the Games or Championships, all competitors and officials must comply with Article 25 of the Commonwealth Games Federation Rules as reproduced below:

“Commonwealth Games Federation Rules - Article 25

Subject to Article 25 (2) as a condition of entry to compete in the Commonwealth Games, all competitors must be citizens or subjects of the Commonwealth country that enters them and must:

- a) Not be currently under disqualification or suspension by the Federation, or their respective affiliated CGA or International Federation or under the World Anti-Doping Code;
 - b) Comply with all applicable rules and regulations of the Federation, their respective IFs and the World Anti-Doping Code as may be modified and applied by the Federation to ensure that the overriding principles of the Commonwealth Games are observed.
- 24(2) Subject to Article 25 (3), where a competitor was born in a commonwealth country that has common citizenship/passport with other Commonwealth countries, the competitor may initially represent either the competitor's Commonwealth country of birth or the Commonwealth country of birth of his or her father or mother that shares the same citizenship/passport.
- 24(3) After having represented one Commonwealth country at the Commonwealth Games, a competitor may not represent another Commonwealth country unless he or she receives the approval of the Federation, the relevant IF and the affiliated CGA's of the two Commonwealth countries concerned. Applications under this Article must be submitted to the Executive Board at least 12 months prior to the commencement of the Games.
- 24(4) It is the responsibility of all affiliated CGA's to ensure that their competitors are fully aware of and comply with the eligibility rules of the Federation.
- 24(5) The Executive Board shall have the power to waive the provisions of Article 25 (1-3) in its discretion”.

8.3 For National Competitions held under the jurisdiction of the NSRA

3.1 Team members and officials must be ESSU members to represent England.

3.2 NSRA Rule 3.2 applies, as reproduced below:

“3.2 Qualification for National Competitions

3.2.1 In national team championships the qualification of team members and officials to represent a home country shall be one or more of the following:

3.2.1.1 parental descent; or

3.2.1.2 country of birth; or

3.2.1.3 country of residence for a continuous period of not less than five years immediately preceding the date of the match; or

3.2.1.4 has shot for that country before.

3.2.2 A person who has shot for a home country may subsequently represent another home country provided that:

3.2.2.1 The person shot for the home country whilst a junior under the age of 21 as defined in rule 3.5.1, has ceased to be a junior and has not shot in any home country international match since ceasing to be a junior; or

3.2.2.2 The home country to which he/she wishes to change became recognised as such on a date subsequent to that when he/she first represented any other home country; and

3.2.2.3 He/she shall be qualified to represent that home country under rules 3.2.1.1 to 3.2.1.4; and

3.2.2.4 He/she shall relinquish for all time any claim to represent his previous home country.

3.2.3 Confined British Individual championships are restricted to persons qualified to represent any home country under provisions of rule 3.2.1.

3.2.4 Confined individual championships of each home country are restricted to persons qualified to represent each home country under provision of rules 3.2.1.1 to 3.2.1.4.

3.2.5 A person who has shot for a home country may subsequently enter a confined individual championship of another home country only under the provision of rule 3.2.2.

3.2.6 Subject to rule 3.2.5 persons eligible to enter confined individual championships of more than one home country may compete in any confined individual championship of only one home country in any one calendar year”.

9. SELECTION POLICY FOR ENGLAND REPRESENTATION

9.1 Team England National Squad

With the exception of designated competitions and development matches, any individual wishing to represent England at international matches subject to ISSF Rules must be a member of the Team England National Squad (TENS) or has previously represented England in the preceding 5 years. The criteria for Team England National Squad selection will be published annually. The Committee reserves the right to select any individual outside of TENS who is demonstrating outstanding performance. An individual selected to represent England in one or more events at a Championships is not automatically qualified to represent England in additional events at the same Championships unless also selected and an MCS has been achieved in that event.

9.2 Commonwealth Games and Commonwealth Shooting Federation Championships

Selection of individuals will be in accordance with the criteria established by TENS management and published on the Union's website, but see 9.2.2.

9.2.1 Selections are subject to ratification by the English Target Shooting Federation (ETSF) of which we are a constituent body. For the CSF Championships the decision of the ETSF Committee is final. For the Commonwealth Games, the decision is subject to further ratification by Commonwealth Games England Ltd., (CGE) and their decision is final.

9.2.2 Where any Championships include 25m centre fire cartridge pistol disciplines, selection of individuals to compete in those events are under the auspices of the English Pistol Association (EPA).

9.3 Commonwealth Shooting Federation (European Division) Championships

9.3.1 Members wishing to represent England must apply to the Secretary. CSF(ED) Regulations limit the number of team and individual entries per country but there are often opportunities for additional entries for development purposes. The England team will be selected by the Teams Manager and the Committee and will qualify for England International honours.

9.3.2 ESSU members who are not selected for the Team will be considered to represent the Union in the 'development' competition but this will not qualify for full England International honours.

9.4 Home Country Internationals

9.4.1 Bisley and Scotland

Teams are selected during the Championships, based on performances during the early stages of those competitions.

9.4.1.1 Open Match – the top five English shooters who are members of the ESSU from Class 'X' Squadded Aggregate with the remaining five and five reserve places being selected from Class 'X' and Class 'A' Squadded Aggregates by the Team Captain

9.4.1.2 Women's Match – the top three English Women who are members of the ESSU in Class 'X' and Class 'A' Squadded Aggregates with the remaining two and two reserve places being selected by the Team Captain

9.4.2 British 50 metres and Air Gun Championships

9.4.2.1 Teams are nominated and entered by the ESSU Committee in advance of the competition, based on availability and known performance, having achieved a minimum consideration score (MCS) as published on the Union's website from time to time. Members selected to represent England will qualify for England International honours.

9.5 Other International Competitions

There are many International competitions held outside of the UK including: RIAC, Luxembourg; InterShoot, Holland; IWK Suhl, Germany; ISCH, Germany, etc.

In competitions where Home Countries teams are entered, all ESSU Members are entitled to apply for selection. Selection criteria for such matches will be determined by the Managers of the respective rifle and pistol squads from time to time. Final selection will be made by the relevant discipline managers. No-one purporting to represent England or the ESSU is permitted to enter a competition without the prior knowledge and consent of the Committee.

- 9.5.1 Any ESSU member selected for a GBR team will be the responsibility of British Shooting and be under the authority of the relevant team management.

9.6 Non-International Invitation Competitions

In competitions where the ESSU is invited to enter a team, a notice will be circulated to members who are known to participate in the relevant discipline(s). All members are entitled to apply for selection as a member of an ESSU team. Selection will be based on availability, known ability, or the desire to introduce individuals to competition for development purposes. Individuals selected for these competitions will not qualify for England International honours.

10. TEAM ENGLAND ACADEMY

- 10.1 The Team England Development Shooting Academy is for Smallbore Rifle and Pistol shooters who have a sincere and genuine desire to represent England at the highest level, up to and including the Commonwealth Games.

- 10.2 Those who wish to be considered for selection to the Academy must be full members of the Union and meet the admission criteria.

These are:-

- A demonstrable degree of natural shooting talent
- A high level 'Physical Fitness Lifestyle' that must be maintained throughout membership of the Academy.
- A strong determination and desire to represent England at the highest level.
- The intention of becoming proficient in multiple disciplines, if not already, as this is the way forward for our sport.

Application for membership of the Academy should be addressed to the TENS & Development

11. APPOINTMENT OF TEAM OFFICIALS

11.1 Commonwealth Games and Commonwealth Shooting Federation Championships.

The Committee will appoint a Discipline Manager and/or Coach for the:
Commonwealth Games
Commonwealth Shooting Federation and CSF(ED) Championships

Those appointed will operate under the authority and directions of the overall England Shooting Team Manager, as appropriate.

11.2 Home Country Internationals - Bisley and Scotland

The Committee, in consultation with the Teams Manager, will appoint Team Captains and Secretaries for the Main, Women's and Junior matches. These appointments will qualify for England International honours.

11.3 Home Countries Internationals - British 50 Metre and British Airgun Championships

The Teams Manager will be responsible for captaincy, but may appoint an alternate to act on his behalf. Teams will compete as England and members will qualify for England International honours

11.4 Domestic Competitions

The Teams Manager will be responsible for captaincy of the following matches, but may appoint an alternate to act on his behalf.

ESSU v Regular Army v Police Sport UK

ESSU v Combined Services

All other invitation matches as may occur from time to time.

Officials and team members do not qualify for England International honours but commemorative medals or certificates will be presented to all participants.

12. CHANGES TO BYELAWS

The Committee may establish and change Byelaws from time to time in accordance with the provisions of Article 19 of the Constitution. Additions to and alternations to the Byelaws shall be reported to Members and published on the Union's website.